



## Howard P. Myers Apprenticeship Application

Myers Precision Grinding Company, Inc. is an equal opportunity employer and does not discriminate against applicants or employees on the basis of sex, race, color, religion, national origin, ancestry or age (40 years of age and over). In addition, the company does not discriminate against qualified individuals with disabilities.

**PLEASE PRINT**

### Personal

1. Name \_\_\_\_\_ Social Security Number \_\_\_\_\_
2. Date of Birth (MM/DD/YY) \_\_\_\_\_
3. Address \_\_\_\_\_
4. Telephone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_
5. Program Semester Start Date (Circle One): Summer (June) Fall (September) Winter (January)
6. Are you over 18 years of age Yes No
  - a. If No, when will you be? \_\_\_\_\_

**No one under the age of 18 will be accepted into the program**

7. Have you ever been convicted of a violation of the law other than a minor traffic violation? (answering yes will not automatically bar you from obtaining a position) Yes No  
If yes, please explain \_\_\_\_\_  
\_\_\_\_\_
8. Do you have a valid driver's license? Yes No
9. Do you have access to reliable transportation to travel to and from work? Yes No  
If no, please explain \_\_\_\_\_

### Education

**You will be required to submit an OFFICIAL high school or GED transcript**

1. Are you a High School Graduate? Yes No
  - a. If you are still in school, when will you graduate? \_\_\_\_\_
  - b. If No, do you have a GED? Yes No
2. Did you satisfactorily complete and receive a credit for Algebra? Yes No
3. Did you satisfactorily complete and receive a credit for Geometry? Yes No
4. Did you satisfactorily complete and receive a credit for Trigonometry? Yes No
5. Did you ever participate in any kind of vocational school? Yes No
  - a. If yes, what was the program & how many months long?

Program \_\_\_\_\_ Months \_\_\_\_\_



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### Interest & Ability

1. List reason(s) why you are applying for this apprenticeship program: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
2. Give a brief description of the kind of work you think is involved with this trade: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
3. What is your proudest work or school accomplishment? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Tell us about a time when you had a technical or work challenge? What did you do? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
5. What are your hobbies or interests away from school? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Are you physically and mentally able to safely perform or learn to safely perform the work of this trade, either with or without reasonable accommodations? Yes No
7. Are you able and willing to attend all related classroom training, both on site and online, as required to complete your apprenticeship? Yes No
8. Do you have access to a computer for online training? Yes No
9. Are you able to read and understand English? Yes No
10. Are you able to hear and understand verbal instructions and warnings given in English? Yes No

### Work History

**You must complete and return, with this application, a Work History Summary Sheet, Indicating your present and previous employers.**

1. Are you presently employed? Yes No
2. Have you ever been discharged by a previous employer? Yes No
3. Will you have a part time job while completing the apprenticeship? Yes No
4. Do you have a legal right to work in the United States of America? Yes No



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### Work History Summary Sheet

List jobs most recent/current first. If not work history, please mark N/A next to 1. Employer

1. Employer \_\_\_\_\_

Address \_\_\_\_\_

Duration From (mm/yy) \_\_\_\_\_ To (mm/yy) \_\_\_\_\_

Job Title and Job Description/Duties: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. Employer \_\_\_\_\_

Address \_\_\_\_\_

Duration From (mm/yy) \_\_\_\_\_ To (mm/yy) \_\_\_\_\_

Job Title and Job Description/Duties: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Employer \_\_\_\_\_

Address \_\_\_\_\_

Duration From (mm/yy) \_\_\_\_\_ To (mm/yy) \_\_\_\_\_

Job Title and Job Description/Duties: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



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### In Case of Emergency Notify

Name \_\_\_\_\_

Telephone Number \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

### Statements of Understanding

**You must initial next to each of the statements (1 through 12) below to indicate your knowledge and understanding. NOTE: if you need any clarification on any item, do not hesitate to ask.**

1. I am aware that it is my responsibility to keep this program informed of any change in my address or phone number.
2. I have read and understood the basic qualification for entry into the program.
3. I have been given specific instructions as to what is required of me to complete this application and to become qualified for an oral interview.
4. I understand that I must furnish documentation to provide evidence that I do meet the qualifications required for entry into the pool of eligible candidates for this apprenticeship.
5. I understand that it is my responsibility to see that all **OFFICIAL** transcripts and other required documents are provided in a timely manner in order to complete my application.
6. I understand that if I fail to submit **ALL** of the required information within the specified time frame, my application may be considered incomplete.
7. I understand that I cannot qualify for interview until I have met the minimum basic qualifications and have provided the necessary transcripts and documents required.
8. I hereby acknowledge that I bear the sole responsibility for completion of my application following the instructions provided.
9. I understand that interviews for qualified applicants will be conducted in the order in which applications are received.
10. I understand that any intentional false statement or information that I provide on this application form or on other documents shall be caused for denial of oral interview or termination of indenture, should I be selected for the program.
11. I understand that an incomplete or unsigned application form will **NOT** be processed



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- I understand that if selected, I will be required to complete the selection process by qualifying on any examination, including a physical examination or drug testing, if required by the sponsor; either before or after signing an indenture.

### **Certification and Authorization—please read thoughtfully**

I have initialed all statements (1 through 12) in the Statement of Understanding section to indicate my understanding, and that, to the best of my knowledge, all information provided on this form is true and accurate. I hereby grant permission to all former employers and references listed to disclose any information concerning my past employment and/or qualifications. I agree that any false statements made by me in this application shall constitute grounds for disqualification of my selection or grounds for my discharge, if false information is discovered after being selected for apprenticeship. I hereby apply for apprenticeship indenture with this sponsor and agree that if selected I will abide by all Standards, Rules and Polices covered in the Apprenticeship Agreement.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Application must consist of 5 completed pages with a signature on page 5.

### **To be considered for apprenticeship we must receive your completed application and official transcripts by:**

- June (summer session) application must be received by May 1
- September (fall session) application must be received by August 1
- January (winter session) application must be received by December 1

To submit application:

- Email application to Michelle at [mokuley@myersprecision.com](mailto:mokuley@myersprecision.com)
- Or mail application to

Myers Precision Grinding Company, Inc.  
Attn: Michelle Okuley  
19500 South Miles Rd.  
Warrensville Heights, Ohio 44128